



Reporting H1N1 Doses Administered to KIDSNET: Provider Instructions

The following guidance applies to all providers who are enrolled in the H1N1 Vaccine Program.

1. Doses administered to individuals **younger than 19 years old** must be reported to KIDSNET.
2. Do not report doses administered to individuals 19 years and older to KIDSNET.
3. Report to KIDSNET at least weekly.
4. Use **H1N1 Data Sheets**, **Electronic/HL7** reporting, or **Computer Line Listing** to report to KIDSNET. (These options are explained in more detail below.)
5. Other H1N1 reporting requirements include aggregate doses administered (all ages), adverse events and medical records. Detailed requirements can be found at <http://pandemic.health.ri.gov/h1n1/resources/>.

H1N1 Data Sheets

1. Sites reporting to KIDSNET for the first time should use the pink **H1N1 Data Sheet**.
 - a. Complete the date administered field and all demographic information.
2. Sites that normally use the KIDSNET Immunization Data Sheet should use the **H1N1 Data Sheet**.
 - Continue to use the KIDSNET Immunization Data Sheet to report all other vaccines.
 - If you have KIDSNET labels, you may use these instead of filling out the demographic information. Include the date administered.
 - If you do not have KIDSNET child labels, complete the date administered field and all demographic information.
3. Additional H1N1 Data Sheets can be found at <http://pandemic.health.ri.gov/h1n1/resources/>.
 - Printing on pink or other colored paper will expedite KIDSNET data entry.
4. Deliver or mail H1N1 Data Sheets to:
Rhode Island Department of Health
3 Capitol Hill
H1N1 KIDSNET – Room 302
Providence, RI 02908-9900
 - Envelopes should be clearly marked **H1N1**.

Electronic/HL7 Reporting

1. If your practice reports other vaccines to KIDSNET electronically or using HL7, report H1N1 utilizing CPT code 90663 or CVX code 128.

Computer Line Listing

1. A computer printout may be submitted instead of H1N1 Data Sheets.
 - The same information should be on the computer listing that is on the H1N1 Data Sheet: Last Name, First Name, DOB, Sex, Parent Last Name, Parent First Name, Parent DOB, Address, City, State, Zip, Date Vaccine Administered, Reporting Site.
 - Clearly identify that the list is for H1N1.
 - Do not include additional information.
 - Only include those younger than 19 years of age.

KIDSNET reporting questions may be directed to: kim.salisburykeith@health.ri.gov.